

**CAPITAL  
Development  
BOARD**

**Building a Better Illinois**

Bruce Rauner, Governor   James Reilly, Chairman

**BOARD BOOK**

**May 10, 2016**

**11:00 a.m.**

**Video-Conference between:**

**James R. Thompson Center  
100 West Randolph Street, Suite 14-600  
Chicago, Illinois**

**Illinois Dept. of Transportation  
1102 East Port Plaza  
Collinsville, Illinois**

**Robert Oxtoby Board Room  
Wm. G. Stratton Office Building  
401 S. Spring St., 3rd Floor  
Springfield, Illinois**

**BOARD MEMBERS:**

James Reilly, Chairman  
William A. Lowry, Sr., Vice Chairman  
Glyn Ramage  
Miles Beatty, III  
Steve Orlando  
Pam McDonough  
Jack V. Carney

Jodi Golden, Executive Director



## **CAPITAL DEVELOPMENT BOARD**

**May 10, 2016, 11:00 a.m.  
Video-Conference  
between  
the following three locations:**

**James R. Thompson Center**  
100 West Randolph Street  
Suite 14-600  
Chicago, Illinois

**Robert Oxtoby Board Room**  
3<sup>rd</sup> Floor Stratton Building  
401 S. Spring Street  
Springfield, Illinois

**IDOT Office**  
1102 East Port Plaza  
Collinsville, Illinois

1. **CALL TO ORDER**
2. Roll Call of Members
3. Confirmation of a Quorum

### **PRELIMINARY ITEMS**

4. Adoption of Agenda
5. Approval of the April 12, 2016 Minutes ..... 1-4
6. Approval of the April 12, 2016 Executive Session Minutes
7. Introduction of Guests

### **BOARD ACTION**

8. Modification at Dixon Correctional Center ..... 5-8
9. Change order at Lincoln's Challenge .....9-15
10. Proposed FY-17 CDB Board Meeting Schedule .....16

### **INFORMATION ITEM**

11. Director's Architect/Engineer Selection – Emergency Project.....17-18

### **EXECUTIVE SESSION**

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Staff contact: Candy Murphy 217.782.8726

SUBJECT: Meeting Minutes for April 12, 2016 Board Meeting

The April 12, 2016 meeting of the Capital Development Board was held by video-conference at the James R. Thompson Center, 100 West Randolph Street, Suite 14-600, Chicago, Illinois, the Stratton Office Building, 401 South Spring Street, Third Floor, Springfield, Illinois and the Illinois Department of Transportation Office, 1102 East Port Plaza, Collinsville, Illinois.

The following Board Members were present:

**Chicago**

James Reilly, Chairman  
William Lowry, Sr.  
Miles Beatty, III  
Pam McDonough  
Jack V. Carney

**Collinsville**

Glyn Ramage

**Springfield**

Steve Orlando

Others present:

**Chicago**

Jodi Golden, CDB  
Amy Romano, CDB  
Ron Wright, CDB  
Jesse Martinez, CDB  
Mike Wilson, CDB  
Karla Springer, CDB  
Joe Vitosky, U of I  
Sean Reeder, U of I  
Andres Padua, CDB  
Micaela Vidana, CDB  
Dreena Jones, CDB

**Springfield**

Candy Murphy, CDB  
Sandy Bogue, CDB  
Chris MacGibbon, CDB  
Tim Patrick, CDB  
Sherri Sullivan, CDB  
Todd DeJaynes, CDB  
James Cockrell, CDB  
Dave Helfrich, DMAIL  
Cameron Stanberry, DMAIL  
Brent Lance, Hurst-Rosche  
Gus Behnke, CDB  
Jerry Burlingham, CPO  
Margaret van Dijk, CPO  
Lauren Noll, CDB  
Jaclyn O'Day, CDB

The meeting was called to order at 10:34 a.m.

Candy Murphy took roll call. For the record, Chairman Reilly and members William Lowry, Sr., Miles Beatty, III, Pam McDonough and Jack Carney were present at the Chicago meeting site. Board member Steve Orlando was present at the Springfield meeting site. Board member Glyn Ramage joined the meeting at the Collinsville meeting site at 10:46 am.

Ms. McDonough moved and Mr. Beatty seconded a motion for the adoption of the agenda. Chairman Reilly called for a vote, and the motion was approved unanimously.

Mr. Lowry moved and Ms. McDonough seconded a motion to approve the minutes of the March 8, 2016 meeting. Chairman Reilly called for a vote, and the motion was approved unanimously.

Mr. Beatty moved and Ms. McDonough seconded a motion to approve the executive session minutes of the March 8, 2016 meeting. Chairman Reilly called for a vote, and the motion was approved unanimously.

All attendees and guests in Springfield and Chicago introduced themselves to the Board. There were no guests in Collinsville.

Mr. Wright presented the following Modification to the Board:

**Modification – Illinois Veteran’s Home - Quincy**

Emergency Upgrade Domestic Water

Quincy, Adams County, Illinois

CDB Project No. 040-010-105

A/E: BRiC Partnership, LLC

**Modification..... \$214,040.00**

Mr. Beatty moved and Ms. McDonough seconded a motion to approve the Modification. Chairman Reilly called for a vote, and the motion was approved unanimously.

Ms. Dreena Jones, Acting QBS Administrator, presented the following A/E selection recommendation:

1.	546-096-009	Department of Military Affairs Replace Roof and Site Improvements Decatur Army and Aviation Support Facility Macon County	Appropriation: \$126,000 Project Cost: \$1,167,500
		1. Charles Joseph Pell Architects, Inc. 2. Prairie Engineers of Illinois, P.C. 3. Steckel-Parker Architects, Inc.	

Ms. McDonough moved and Mr. Beatty seconded a motion to approve the previous recommendation for the selection of architects/engineers. Chairman Reilly called for a vote, and the motion was approved unanimously.

Ms. Jones presented the following A/E selection recommendation:

1.	546-315-016	Department of Military Affairs Demolish Armory Salem Armory, Marion County, Illinois  1. Civil Design, Inc. 2. Eggemeyer Associates Architects, Inc. 3. Hurst-Rosche, Inc.	Appropriation: \$350,000 Project Cost: \$350,000
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Mr. Lowry moved and Ms. McDonough seconded a motion to approve the previous recommendation for the selection of architects/engineers. Chairman Reilly called for a vote, and the motion was approved unanimously.

Ms. Jones noted the following Architect/Engineer selected by the Executive Director as an informational item:

1.	250-025-029	Department of Central Management Services Emergency Pump Repair and Replacement James R. Thompson Center Chicago, Cook County, Illinois  1. Henneman Engineering, Inc.	Appropriation: \$450,000 Project Cost: \$450,000
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Ms. McDonough moved and Mr. Lowry seconded a motion to move to Executive Session for the purpose of discussing the semi-annual review of the closed-session minutes. Chairman Reilly called for a vote, and the motion was approved unanimously.

Executive Session convened at 10:56 a.m. One item of business was discussed.

Mr. Lowry moved and Mr. Beatty seconded a motion to return to open session. Chairman Reilly called for a vote, and the motion was approved unanimously.

Regular session reconvened at 11:07 a.m.

After the semi-annual review of the Closed-Session Minutes (5 ILCS 120/2(c)(21)) in Executive Session, Amy Romano recommended that the following audio recordings be destroyed:

- May 13, 2014 (Item No. 14-3)
- June 10, 2014 (Item No. 14-5)
- July 8, 2014 (Items No. 14-6, 14-7 and 14-8)
- August 12, 2014 (Item No. 14-10)

Mr. Beatty moved and Mr. Ramage seconded to destroy the Executive Session Minutes audio recordings. Chairman Reilly called for a vote, and the motion was approved unanimously.

Amy Romano recommended that the following Executive Session Meeting Minutes be kept closed:

- October 13, 2015 (Item No. 15-10)
- November 10, 2015 (Item No. 15-11 and 15-12)
- December 15, 2015 (Item No. 15-13)
- January 12, 2016 (Item No. 16-1)

Mr. Beatty moved and Mr. Lowry seconded a motion to keep the Executive Session minutes closed. Chairman Reilly called for a vote, and the motion was approved unanimously.

Ms. McDonough moved and Mr. Lowry seconded a motion to adjourn. Chairman Reilly called for a vote, and the motion was approved unanimously. The meeting adjourned at 11:11 a.m.

## **Executive Summary for Board Level Modification**

**CDB Project No.** 120-000-059  
**Project Description:** Design and Construct Residential Treatment Space  
**Project Location:** Dixon Correctional Center, Lee County, IL  
Pontiac Correctional Center, Livingston County, IL

### **Project History:**

Dixon Correctional Center: The Dietary Building (BC113) is a 12,615 square foot building constructed in 1969. The scope of work provides for remodeling the existing dietary space for adaptive reuse as a treatment facility for the mentally ill offenders, including individual exam /therapy rooms, offices, classroom, medicine dispensary and record storage. The work will include modification or replacement of mechanical, plumbing, electrical, fire protection and security systems.

Pontiac Correctional Center: The South Cell House (C0717) is a 109,638 square-foot, six-story building constructed in 1892. The Resident Dining Room (C0712) is a 36,220 square-foot, three –story building constructed in 1895. The scope of work provides for the remodeling of 92 cells in the cell house for housing mentally ill offenders and remodeling the existing dining hall space for use as treatment space that will include offices, exam rooms, individual therapy rooms, group rooms, holding rooms, recreation room, security office and medicine storage. The work will also include modification or replacement of mechanical, plumbing, electrical, fire protection and security systems.

Both facilities will require some asbestos abatement.

### **Requested Action:**

The original contract included a provision to increase the Basic Services fee after Program Analysis / Schematic Design (PA/SD) once a full understanding of the project scope was reached.

The Additional Services line item is being increased to cover costs associated with clarifications due to programmatic needs as defined by the Using Agency.

Therefore, we are requesting approval of Modification No. 3 in the amount of \$145,427.00 to increase Primera Engineers' Basic Services Fee and Additional Services Fee for the reasons stated above.

**State of Illinois  
Capital Development Board**

**Request for Board Approval of Modification to  
Professional Services Agreement**

**Project Number:** 120-000-059  
**Contract Number:** 15010410  
**Modification No.:** 3  
**Total Project Budget:** \$3,300,000  
**Unobligated Funds:** \$2,944,600.00  
**Project Manager:** Tim Dietz  
**Regional Manager:** James Cockrell

**Using Agency:** Department of Corrections  
**Project Description:** Residential Treatment Space at Dixon and Pontiac Correctional Centers  
**Prior Board Action:** None  
**Project Status:** Design Phase

**Architect-Engineer:** Primera Engineers, Ltd

**PURPOSE OF THIS AGREEMENT:**

The original contract included a provision to increase the Basic Services fee after PA/SD once a full understanding of the project scope was reached.

The Additional Services line item is being increased to cover costs associated with clarifications due to programmatic needs as defined by the Using Agency.

**SUBJECT AGREEMENT AMENDED AS FOLLOWS:**

AGREEMENT SUMMARY	Total Obligation Per Original Agreement	Total Obligation Prior to this Modification	Total Amount of this Modification	Total Agreement Obligation Including this Modification
1. Basic Services	\$ 257,500.00	\$ 257,500.00	\$ 81,207.00	\$ 338,707.00
2. Additional Services	\$ 0.00	\$ 4,966.00	\$ 60,020.00	\$ 64,986.00
3. CAF	\$ 7,800.00	\$ 7,900.00	\$ 4,200.00	\$ 12,100.00
4. On-Site Observations	\$ 80,000.00	\$ 75,034.00	\$ 0.00	\$ 75,034.00
5. Design Testing	\$ 0.00	\$ 4,000.00	\$ 0.00	\$ 4,000.00
6. Print Bid Documents in excess	\$ 5,000.00	\$ 5,000.00	\$ 0.00	\$ 5,000.00
7. ACM inspection	\$ 1,000.00	\$ 1,000.00	\$ 0.00	\$ 1,000.00
8.	\$	\$	\$	\$
9.	\$	\$	\$	\$
10.	\$	\$	\$	\$
11.	\$	\$	\$	\$
12.	\$	\$	\$	\$
TOTALS	\$ 355,300.00	\$ 355,400.00	\$ 145,427.00	\$ 500,827.00



State of Illinois



**Professional Services Agreement**  
 Modification Number: 3  
 Project Number: 120-000-059  
 Date: April 21, 2016

Firm Name/Address  
 Primera Engineers, Ltd.  
 100 S Wacker Dr., #700  
 Chicago, IL 60606

Project Information  
 Design and Construct Residential Treatment Space  
 Statewide Program  
 Statewide, Statewide County, Illinois

This Modification increases the Full Service Agreement by 41%

Agreement Date: 2014-12-18 Contract: 15010410

Scope/Purpose of this agreement modification: The original contract included the agreement that the basic services would be increased once the full understanding of the scope was determined. Based on the scope at the 100% design phase Basic Services needs to be increased by \$81,207.00. After bidding documents were prepared and pre-bid meetings were held CDL elected to change this project from a multi prime bid to a single prime bid. This will require additional pre-bid meetings to be held and the A/E is requesting to be compensated for that extra effort. The Using Agency has also requested revisions be made to the drawings because of changes they want to incorporate. An Additional Services line item totaling \$60,020.00 is being added to cover the expenses related to these changes. The CAF will be adjusted accordingly.

Subject agreement amended as follows: Replace Appendix A - M2 with Appendix A - M3.

**AGREEMENT SUMMARY**

Fee Description	Total Obligation Per Original Agreement	Total Amount of Previous Modifications	Total Obligation prior to this Modification	Total Amount of this Modification	Total Agreement Obligation including this Modification
Basic Services Fee	\$257,500.00	\$0.00	\$257,500.00	\$81,207.00	\$338,707.00
Additional Services	\$0.00	\$4,956.00	\$4,956.00	\$80,020.00	\$84,976.00
Direct Administration Fee, CAF	\$7,800.00	\$100.00	\$7,900.00	\$4,200.00	\$12,100.00
On-Site Representative Retainer	\$80,000.00	-\$4,956.00	\$75,044.00	\$0.00	\$75,044.00
Design Testing	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00
Print Bid Documents in excess	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
ACM Inspection	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
<b>TOTALS</b>	<b>\$355,300.00</b>	<b>\$100.00</b>	<b>\$355,400.00</b>	<b>\$145,427.00</b>	<b>\$500,827.00</b>

Prepared by: [Signature] 04-21-16  
 Title: Tim Dietz Date

By: [Signature] 4/26/16  
 Using Agency approval: Date

AE Firm name: Primera Engineers, Ltd.  
 By: [Signature] 4/22/16  
 AE's Authorizing Representative: Date

Reviewed by: [Signature] 4-29-16  
 Contract Executive: Date

Print AE name: LOURDES M. GONZALEZ, SK VICE PRESIDENT  
 Approved by: [Signature] 5/3/16  
 Regional Manager: Date

By: [Signature] 4/29/16  
 Fiscal: Date

Approved by: N/A  
 Legal: Date

Final CDB authorization: \_\_\_\_\_ Date: \_\_\_\_\_  
 Print name/title: \_\_\_\_\_

[Signature] 5/3/16  
 Construct. Admin Date

CPO/SPO APPROVAL  
[Signature]  
 DATE: 5/3/16

## **Attachment A3 – Appendix A M3 Clarifications**

**120-000-059**

**Contract # 15010410**

### Referenced Item A. Basic Services

It was agreed in the original contract that the basic services fee would be adjusted after PA/SD once a realistic construction budget based on estimates was agreed upon. The original construction budget was \$2,944,700.00. The new construction budget is \$3,893,185.70 (issued for Bid estimate).

8.7% of \$2,944,700.00 = \$257,500 vs. 8.7% of \$3,893,185.70 = \$338,707 for a difference of \$81,207.00

### Reference Items B. Additional Services

There are a total of seven items that fall under additional services.

**B-1** is the added design effort for electrical power distribution/maintenance at the Pontiac Correctional Center that was originally to be addressed by the facility prior to the project being bid. But they asked for it to be included in the project because they did not have the means to address the issues at this time. The A/E is requesting \$13,440.00 for the design effort associated with the electrical power issues.

**B-2** is the addition of several items after the 100% design was accepted, but prior to bid documents being submitted that were not originally in the scope of work but found to be an essential need by DOC. The A/E is requesting \$17,000 for the design effort associated with these items.

**B-3** After the pre-bid meetings were held CDB decided to change this project from a Multi-Prime bid to a Single-Prime Bid. Because of this documents will need to be revised and reissued and additional pre-bid meetings will need to be held. The A/E is requesting \$9,880.00 for this added service.

In a meeting held in Springfield on 2-1-16 DOC requested the following changes and the A/E is requesting compensation to make them.

**B-4** Architectural changes \$ 8,900.00

**B-5** Electrical revisions and additions \$6,000.00

**B-6** Mechanical revisions \$1,440.00

**B-7** Administrative costs associated with the above six items \$3,360.00

## **Executive Summary for Board Level Change Order G-41d Winterization**

**CDB Project No.** 546-282-003  
**Project Description:** Capital Improvements  
**Project Location:** Lincoln's Challenge Academy  
Rantoul, Champaign County, Illinois

### **Project History:**

Lincoln's Challenge Academy currently operates out of various buildings on the former Chanute Air Force Base in Rantoul, IL. This project involves construction of approximately 132,000 square feet of new space to replace the old structures currently being used by Lincoln's Challenge Academy (LCA). Asbestos abatement and demolition of existing buildings preceded construction and will also occur again at the end of the project once the new buildings are substantially complete and the current Administration/Housing building is vacated.

Three new and separate buildings are currently under construction:

1. 17,000 square-foot Education Building
2. 89,000 square-foot Administration/Housing Building
3. 26,000 square-foot Gymnasium/Logistics Building.

### **Special Winterization:**

The General Contractor identified several concerns that would become serious issues as they relate to work in place at the project site in the event of an extended shut down. These concerns relate to structural stability, water infiltration, exposure to freeze/thaw, exposure to the elements, theft, vandalism, etc. Proceed Order No. G-41, approved by the Board on October 30, 2015 with a Not-to-Exceed amount of \$530,000, allowed for necessary winterization work to begin on November 3, 2015. The approved scope of work includes installation of temporary roofing, enclosing all exterior openings, de-humidification and furnishing/maintaining temporary heating systems to maintain interior temperatures above freezing. This work will take place over several months and the contractor has therefore requested processing of partial, incremental/monthly change orders to allow for timely invoicing and subsequent payment to involved sub-contractors and suppliers.

**Requested Action:**

The contractor is providing winterization work which is to be done over the course of several months.

1. Proceed Order No. G-41 in the not-to-exceed amount of \$530,000.00 was approved by the Board on October 30, 2015.
  - a. The follow-up Change Order No. G-41 in the amount of \$134,143.15 was approved by the Board on December 15, 2015.
  - b. Subsequently, Change Order No. G-41a in the amount of \$130,818.02 was approved by the Board on January 12, 2016.
  - c. And at the February 9, 2016 Board Meeting, Change Order No. G-41b in the amount of \$63,888.74 was approved.
  - d. Approval of Change Order No. G-41c in the amount of \$74,165.85 was issued at the March 8, 2016 Board Meeting.
2. We are now requesting approval of the follow-up Change Order No. G-41d in the amount of \$29,634.64, which will provide compensation for winterization work completed and invoiced through April 18, 2016.

With the approval of Change Order G-41d, the total costs associated with Change Order No. G-41 to date is \$432,650.40.

Request for Board Approval of Change Order  
G-41d Winterization (partial)

<b>Project Number:</b>	546-282-003	<b>Using Agency:</b>	Department of Military Affairs
<b>Description:</b>	Capital Improvements Lincoln's Challenge Academy Rantoul, Illinois 61866	<b>Architect/Engineer:</b>	Ratio Architects, Inc. 301 N. Neil Street, Suite 102 Champaign, Illinois 61820
<b>Total Project Budget:</b>	\$39,665,260.00	<b>Project Manager:</b>	Steve Halm
<b>Unobligated Funds:</b>	\$2,634,391.32		
<b>Percent Completion:</b>	50%		

*Prior Board Action: RFP/CO G-41c approved on 03/08/16  
in the amount of \$74,165.85.*

**Reason for Change:**

This project is currently on-hold per the Stop Work Directive issued June 30, 2015. Erection of structural steel, pre cast walls, hollow core floors, plumbing and electrical work was underway at the Administration Building at the time work was suspended. The Gym building was partially roofed and mechanical, electrical and plumbing was underway. The Education building shell was near completion and mechanical, electrical, plumbing and ventilation work was underway.

The General Contractor identified several concerns that would become serious issues as they relate to work in place at the project site in the event of an extended shut down. These concerns relate to structural stability, water infiltration, exposure to freeze/thaw, and exposure to the elements. Winterization measures were needed to protect the in-place construction from weather related damages.

**Description of Change:**

Winterization work progressed under approved Proceed Order G-41 (NTE \$530,000). To date, the following Winterization work has been completed:

- Temporary roofing and enclosures have been completed on the East and West B-wings of the Administration building.
  - Structural steel and pre-cast erection in Area A of the Admin building have been completed to a point which allowed for removal of temporary bracing.
  - Permanent roof system and temporary enclosures have been completed at the Gym.
  - Temporary enclosure work has been completed at the Education building.
  - Temporary heating and de-humidification systems were installed and remained operational in all buildings until 4-4-16.
  - Storm water protection measures have been repaired and replaced as needed, and site roads/grounds have been cleaned.
- This "partial" change order shall compensate the contractor for temporary winterization work completed from 2-12-16 to 4-18-16 under the previously approved NTE Proceed Order G-41. We anticipate one final change order to complete billing for approved Winterization work under Proceed Order G-41. It will be submitted for Board consideration as soon as reasonably possible and utilize nomenclature RFP C/O G-41e. Associated change order G-41 (\$134,143.15) was approved by the Board on 12-15-15. Associated change order G-41a (\$130,818.02) was approved by the Board on 1-12-16. Associated change order G-41b (\$63,888.74) was approved by the Board on 2-9-16. Associated change order G-41c (\$74,165.85) was approved by the Board on 3-8-16. The aggregate total of \$432,650.40 for RFP C/O's G-41, G-41a, G-41b, G-41c and G-41d remains within the NTE amount of \$530,000 per approved Proceed Order G-41.

CONTRACTOR	Trade	Change Order Amount	Original Contract	% CHANGE
River City Construction Co	General	\$ 29,634.64	\$ 32,025,000.00	.093%
Total All Change Orders		\$ 29,634.64	\$ 32,025,000.00	.093%
<b>Completion Effect:</b> TBD		days		

State of Illinois  
CAPITAL DEVELOPMENT BOARD

CPO/SPO APPROVAL

REQUEST FOR PROPOSAL  
& CHANGE ORDER

Date: 4/6/16

RFP Number: G-41 d

*[Signature]*

DATE: 21 Apr 16

1. (Contractor's Name, Address, Telephone, Fax & Attention)  River City Construction 101 Hoffer Lane East Peoria, IL 61611 (309)694-3120 Fax (309)694-1332 Attn: Matt Maybanks e-mail: mmaybanks@RCCLLC.com	CDB Project #: 546-282-003 CDB Project Name: Capital Improvements - Lincoln's Challenge Academy & Location: Department of Military Affairs, Rantoul, IL  CDB Contract #: 14-0546-81 Contract Work: General
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2. REQUEST for change by: CDB

CDB contemplates making certain changes, additions and deletions to the work to be performed under the subject Contract. Unless otherwise indicated in the description of change, accompanying drawings and specifications, all work required shall conform to the contract documents. The Contractor is required to submit within 14 calendar days from the date herein a proposal and a detailed breakdown for this change. The proposal shall be submitted in accordance with CDB's format and the General Conditions.

3. REASON for change:  
Project is currently on-hold per the Stop Work order effective 6-30-15. Winterization of new construction is required to help protect the in-place construction from weather related damages.

4. DESCRIPTION of change including reference to drawings and specifications revised, new drawings and specifications issued.  
Note: Winterization work is currently being completed under approved Proceed Order G-41. RFP C/O G-41d shall provide for an interim progress payment for work completed from February 12, 2016 to April 18, 2016. The balance of required winterization related work will be incorporated into a final RFP C/O, G-41 e, when all work has been completed.

Furnish and install temporary roofing/drainage systems. Furnish and install temporary enclosures at all exterior openings. Furnish and maintain temporary heating/dehumidification systems. Maintain temporary roads and site storm water protection measures. Weatherization work as required to protect in-place construction at the Administration, Education and Gymnasium buildings.

5. OTHER CONTRACTS affected by this change. List Contractor's name, contract work, RFP number and amount.  
N/A

**IMPORTANT NOTICE**  
Disclosure of this information is mandatory in accordance with the Standard Documents for Construction. Failure to complete this will prevent payment for work completed and/or be a material breach of contract.

6. CONSIDERATION:  
Work to be accomplished in ☒ Calendar Days from Approval of RFP/CO. *CO-41*  
NOTE: Unless specifically indicated above, this does not extend the contract time.

The Contract Sum is INCREASED by the total sum of .....\$ 29,634.64

7. The change described above and on accompanying drawings and specifications and the Contractor's proposal (if applicable) are hereby incorporated by reference and made a part hereof. Having reviewed the above and determining the amount to be fair and proper the undersigned:

RECOMMEND issuance of a change order  
A/E Firm Name Ratio Architects  
BY *[Signature]* signature

APPROVE as to form and content:  
USING AGENCY name Dept of Military Affairs  
BY \_\_\_\_\_ signature

COORDINATING CONTRACTOR or CONSTRUCT. MANAGER  
BY *[Signature]* signature

CDB/PM APPROVE  
*[Signature]* 4-19-16 signature

CONTRACTOR  
BY MATT MAYBANKS print name  
*[Signature]* signature  
PROJECT MANAGER title

CDB APPROVE change order  
BY \_\_\_\_\_ print name  
\_\_\_\_\_  
signature  
\_\_\_\_\_  
title

8. FOR CDB USE ONLY	Turn of Change	% Assess	Package No.	CO Date	CO No.	CO AMOUNT add (deduct)
						\$ <u>29,634.64</u>



February 23, 2016

Mr. John Petersen  
Ratio Architects  
301 Neil St.  
Champaign, IL 61820

Reference: CDB Project No: 546-282-003  
CDB Contract No: 14-0646-81  
Lincoln's Challenge Academy  
Rantoul, IL

Subject: RFPCO-G-41D – Winterization Work – (2/12/16 – 4/18/16)

Dear John,

We are hereby submitting our costs associated with the winterization work. This is in accordance with Proceed Order G-41D dated April 6, 2016 as issued by the Illinois Capital Development Board.

The costs associated with this work are for the LUMP SUM AMOUNT of \$29,634.64 to be added to our contract amount.

Enclosed is backup information detailing all costs associated with the above referenced work.

Please note: This proposal includes labor costs incurred from February 12, 2016 – April 18, 2016. Material and equipment costs for items that we have received invoices for are also included. It should be known that there are costs associated with rented equipment, dumpsters, materials, etc that may have been incurred during this time frame but we have not received invoices for yet. These costs will be included in the next change order associated with this winterization work.

If the above meets with your approval, please issue a formal Change Order.

Sincerely,

RIVER CITY CONSTRUCTION, L.L.C.

Matt Maybanks  
Project Manager

Budgets, Concept to Completion

P.O. Box 1389 Peoria, IL 61654

PH 309.694.3120

FAX 309.694.1332

EMAIL [Info@RCCLLC.com](mailto:Info@RCCLLC.com)

WEB [www.RCCLLC.com](http://www.RCCLLC.com)

MAIN OFFICE 101 Hoffer Lane, East Peoria, IL 61611

ADDITIONAL LOCATIONS Benton, IL and Ashland, MO

**PROCEED ORDER NO. G-41**

CDB PROJECT NO.: 546-282-003

CONTRACT NO.: 14-0646-81

DATE: 10-27-15

CONTRACTOR (Name, Address)  
River City Construction Company  
101 Hoffer Lane  
East Peoria, IL 61611

PROJECT (Name, City, County)  
Capital Improvements  
Lincoln's Challenge Academy  
Rantoul, IL

Contract Work: General

Using Agency: DMA

**DESCRIPTION OF CHANGE IN WORK:** Winterization of new construction; Buildings to include Administration, Education and Gymnasium. Scope to include only the following as necessary to weather-in new construction and maintain above freezing temperatures:

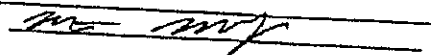
- Furnish and maintain temporary heating systems to maintain above freezing temps.
- Furnish and install temporary and/or permanent enclosures at all exterior openings.
- Furnish and install temporary and/or permanent roofing for weatherization.

Full scope of work to be later described in RFP C/O G-41. NTE costs per River City Const proposal dated 9-10-15.

Justification for the proceed order: The project was placed on-hold 6-30-15 pending State budget approval. New construction is currently open to the elements and must be weathered-in to avoid damage from inclement weather.

**TOTAL \$ VALUE OF THIS ORDER NOT TO EXCEED: \$ 530,000.00**

Contractor Representative's Signature



Costs for work involved and change in Sum and Time (if any) will be submitted for inclusion in a RFP/CO adjusting the Contract Sum and/or Contract Time subject to the CDB procedures for processing contract changes as outlined in the Capital Development Board's Standard Documents for Construction. Approval and issuance of this document does not eliminate the requirement for the subsequent RFP/CO to be reviewed and approved by CDB to determine it to be fair and reasonable.

Authorization to Proceed by:



Authorization to Proceed by:

My review of this change order has determined that: the circumstances which have necessitated this change order were not reasonably foreseeable at the time the contract was signed, or the change is germane to the original contract as signed, or the change order is in the best interest of the State and authorized by law, as described. (Applicable only to a change order or a series of change orders increasing or decreasing the contract amount more than \$10,000.00 or the contract time by more than 30 days.)

(Up to \$9,999)

[Signature] 10-28-15  
Project Manager Date

(Up to \$24,999)

[Signature] 10-28-15  
Regional Manager Date

(Up to \$49,999)

[Signature] 10/28/15  
Construction Administrator Date

(Up to \$74,999)

[Signature]  
Deputy Director - Construction Date

(Up to \$100,000)

[Signature] 11-2-15  
Executive Director Date

If Board Level insert  
Agenda Item No.

Attached and Board Meeting Date 10-30-15

CROSS-CHECK APPROVAL

[Signature]

DATE 03 NOV 15

**PROPOSED  
FY17 CDB BOARD MEETING SCHEDULE**

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
July 12, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
August 9, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
September 13, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
October 11, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
November 15, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
December 13, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
January 10, 2017	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
February 14, 2017	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
Springfield Meeting March 14, 2017	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
April 11, 2017	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
May 9, 2017	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
June 13, 2017	11:00 a.m.	Chicago, Springfield & Collinsville video-conference

**CAPITAL DEVELOPMENT BOARD**

Informational Item

**SUBJECT: *Director's Selection / Information Items***

<b><u>PROJECT NO.</u></b>	<b><u>FIRM/JOB DESCRIPTION</u></b>	<b><u>ESTIMATED TOTAL PROJECT COST</u></b>
039-150-176	Structural Repairs to the Multipurpose Arena and Canopy Department of Agriculture Illinois State Fairgrounds, Springfield, Sangamon County  <i>SELECTED FIRM:</i>  <i>Kuhn &amp; Trello Consulting Engineers, LLC</i>	\$25,000

**A/E SELECTION APPROVED BY THE EXECUTIVE DIRECTOR**

**BOARD MEETING DATE:** May 10, 2016

**CDB PROJECT NO:** 039-150-176

**PROJECT DESCRIPTION:** Structural Repairs to the Multipurpose Arena and Canopy

**PROJECT LOCATION:** Department of Agriculture  
Illinois State Fairgrounds, Springfield, Sangamon County

**PROJECT AMOUNT:** \$25,000

**PROJECT SCOPE OF WORK:**

The Multipurpose Arena (E0210) and Canopy (E0128) located at the Illinois State Fairgrounds in Springfield, Illinois, were constructed in 2000.

The scope of work provides for an evaluation and analysis of the existing building and canopy at the Multipurpose Arena. The analysis shall deem if the structure is safe for occupancy related to existing building conditions and potential of canopy failure. In addition to the analysis, recommendation of corrective actions shall be provided, including costs estimates for related work.

**ARCHITECT/ENGINEER:** Kuhn & Trello Consulting Engineers LLC 32353  
630 East Washington  
Springfield, IL 62701

**APPROVED BY THE EXECUTIVE DIRECTOR:** 04/19/2016

## FY16 CDB BOARD MEETING SCHEDULE

DATE	TIME	LOCATION
July 14, 2015	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
August 11, 2015	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
CANCELED September 8, 2015	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
RESCHEDULED September 15, 2015	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
October 13, 2015	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
SPECIAL MEETING October 30, 2015	10:00 a.m.	Chicago, Springfield & Collinsville video-conference
November 10, 2015	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
CANCELED December 8, 2015	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
RESCHEDULED December 15, 2015	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
January 12, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
February 9, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
March 8, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
April 12, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
May 10, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference
June 14, 2016	11:00 a.m.	Chicago, Springfield & Collinsville video-conference